



# SUPPORT FOR FAMILIES OF CHILDREN WITH DISABILITIES

A support and resource organization providing services for families of children with disabilities

## Job Announcement

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<b>Position:</b>	Bilingual Case Manager
<b>Hours:</b>	Full Time
<b>Salary:</b>	\$68,000 annually + Benefits
<b>Position Available:</b>	Immediately

**Support For Families of Children with Disabilities** is a non-profit organization that offers information, education, and support to families who have children with disabilities. Support for Families partners with parents and the professionals who work with families, to build stronger community, strengthen capacity to support children and families, give every child the opportunities to thrive. Services include a phone line, drop-in center, information and referrals, support groups, parent mentor program, trainings, workshops, community education, special family events, newsletter, and website; all services provided in English, Spanish, and Cantonese/Chinese written.

**Support For Families of Children with Disabilities** is partnering with The Deamer Group for recruiting and talent acquisition. Please email [supportforfamilies@thedeamergroup.com](mailto:supportforfamilies@thedeamergroup.com) if you have any questions.

### Position Summary

The Bilingual Case Manager provides short-term navigation support and case management for families facing high-risk challenges and those families with disabilities or other special health care needs. This position is intended for employees who would like to grow their clinical and case management skills. They will work in collaboration with the Support Service Team to provide additional layers of mental health support and resource navigation with our families. The Bilingual Case Manager is an integral member of our team and vital to program success and must be comfortable working with diverse populations.

### Role Responsibilities

- Provide short-term case management to families on the phone, in person at the office, at community meetings, and on occasion, for home visits
- Work with and support the Family Resource Specialists, Care Coordinators, Social Worker and other SFCD program staff to provide a network of support for families
- Provide information and support as families navigate services with providers in the community
- Represent agency in the community; provide voice for appropriate services for children with disabilities and special needs
- Facilitate outreach activities and maintain connections with relevant community-based resources and agencies in particular mental health supports
- Facilitate and implement specific trainings, workshops, and support groups for families

- Participate in ongoing professional development opportunities in order to build clinical and case management skills- mental health first aid, trauma informed care, active listening, case management
- Responsible for data collection, creation of Family Service Plans, and maintaining detailed notes about family interactions and contacts
- Provide other related duties as assigned or requested

### **Ideal Candidate**

- Must be fluent in both English and Spanish
- Must have some college credits in social services field: including mental health, social work, psychology, counseling, family therapy, or related field
- Minimum of two years' experience working with families and children in a support service environment
- Experience partnering with parents in the design and delivery of services
- Experience working within a team environment
- Knowledge of the range of services in San Francisco for children with special health care needs in particular mental health supports
- Must be culturally sensitive to mental health needs for people from diverse backgrounds as well as the layers of oppression that often impact families
- Strong organizational skills and attention to detail
- Excellent written and verbal communication skills
- Experience in data collection and reporting
- Proficiency in Microsoft Office Suite

### **Application Instructions**

Apply directly on The Deamer Group website by clicking on the following link: [Apply Here](#)

At **Support Families of Children with Disabilities** we celebrate diversity, are committed to creating an inclusive environment for all our employees and we encourage diverse applicants to apply.

**Support Families of Children with Disabilities** does not discriminate in employment on the basis of race, color, religion, sex (including pregnancy and gender identity or expression), national origin, citizenship status, political affiliation, sexual orientation, marital status, disability, genetic information, age, parental status or military service.

Pursuant to the San Francisco Fair Chance Ordinance, we will consider for employment-qualified applicants with arrest and conviction records.

If you need assistance or an accommodation due to a disability, you may contact us at [supportforfamilies@thedeamergroup.com](mailto:supportforfamilies@thedeamergroup.com).

**Support for Families of Children with Disabilities is an Equal Opportunity Employer.**